



## Academic Integrity Policy

Approval Date: 6/1/2026

Last Revision Date: 6/1/2026

Board Policy Alignment: [E-1 Ends](#)

[EL-0 General Executive Constraint](#)

[EL-5 Organization Culture](#)

[EL-8 Access to Education](#)

[EL-9 Asset Protection](#)

Responsible Official: Provost and Vice President of Teaching, Learning, and Student Success

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### Purpose

Frederick Community College (“FCC” or the “College”) is committed to its core values of excellence, learning, diversity, innovation, community, and integrity. This policy defines “integrity” within the scope of teaching, learning, and student success. This policy, along with the Student Code of Conduct, is designed to promote responsible behavior consistent with the mission and values of the College.

### Scope

This policy applies to students enrolled in credit or non-credit courses at Frederick Community College.

### Definitions

See the Policy Glossary for definitions of hyperlinked terms in this policy.

### Policy

In order to award credit for coursework, FCC must ensure that all student submissions, including homework, exams, laboratory exercises, projects, clinical experiences,

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performances, exhibits, and presentations, are completed according to FCC's values. The College expects all students to act with academic integrity and will impose [sanctions](#), ranging from non-award of assignment credit to [expulsion](#), for violations of academic integrity or facilitating violations of academic integrity.

## Violations of academic integrity include the following:

**A. Cheating** - the use or attempted use of unauthorized materials, information, or study aids in an academic activity. Examples include, but are not limited to:

1. Use of unauthorized notes, technology or other tools, instructional material, or information obtained by electronic means during academic activities.
2. Obtaining, using, or possessing copies of an examination, and/or providing or receiving information contained in an examination, in a manner that is not authorized by the faculty member.
3. Submitting the work of another as your own,
4. Having an examination taken by another party.
5. Altering or falsifying examination or class results after evaluation is completed by the faculty member.
6. Carrying in or using unauthorized material during testing.
7. Copying answers and/or work from another student during an assigned classroom activity.

**B. Plagiarism** - the presentation of an idea or product as new when taken from an original existing source without properly citing the source of the material. Examples of plagiarism include:

1. Duplicating the work of another author (in whole or part) without quotation marks and/or proper citations.
2. Duplicating the author's exact words with the proper citation, but without quotation marks.
3. Using an author's paraphrased ideas without proper citations.
4. Submitting a paper in which the exact words are only rearranged in order without proper citation.

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**C. Other Forms of Academic Dishonesty.** Examples include but are not limited to fabricating, falsifying, or inventing information, data, or citations in an academic activity, or resubmitting previously assessed work without prior approval.

A student will be considered as **facilitating violations of academic integrity** when they intentionally, or knowingly, assist or attempt to assist another student in violation of Academic Integrity. Examples of facilitating violations of academic integrity include but are not limited to:

1. Assuming another identity to complete an academic activity in another name.
2. Permitting another student to copy one's work for an assignment, or examination.
3. Providing another student with unauthorized material during an academic activity.
4. Collaborating with other students to complete class assignments when prohibited by the faculty member.
5. Providing examination information to students in other course sections.
6. Selling, possessing, or purchasing examinations, papers, or other assignments.