

Schedule Builder

Print and use the Schedule Builder below to help you plan your semester classes.

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8:00 – 9:15 AM						
9:30 – 10:45 AM						
11:00–12:15 PM						
12:30 – 1:45 PM						
2:00 – 3:15 PM						
3:30 – 4:45 PM						
5:00 – 7:35 PM						
7:45 – 10:20 PM						

Top Ten Tips for Building Your Schedule:

- 1) Use your PeopleSoft **Degree Plan** to determine the courses needed in your major - here's how to find the **Degree Plan**: <http://www.frederick.edu/current-students/downloads/psquickguide.aspx>
- 2) Print the **Curriculum Pathway** from your **Degree Plan** – it suggests the semesters to take each course to graduate on time
- 3) Schedule any Developmental courses you tested into first (EN 50,60-61; EN 51-52; ESL 70-73; MA 81-82).
- 4) Schedule any course that is offered only in the upcoming semester, if you won't have the chance to take it again
- 5) Pick times for classes that work best for you, making sure class times do not conflict - plan alternate courses in case your first choices are full
- 6) Select class times for sciences/labs and other 4-credit courses first – schedule remaining classes around them
- 7) Spread your classes out so you have time between classes to meet with your instructor, go to tutoring, or get homework done - scheduling several classes on the same day means you will have several tests or finals on the same day too
- 8) Plan time needed for Online/Hybrid classes to access web course materials and complete assignments
- 9) Be realistic about your ability to attend early morning or late evening classes - consistently arriving late or leaving early is not acceptable
- 10) Consider your work hours (and any family or social commitments) and how will they effect your class time and study time

Plan your study time!!!!

Remember for every one hour in the classroom there is approximately 2 - 3 hours of study time needed outside the classroom for reading the text, reading supplemental materials, completing homework, doing research, meeting with other students for group assignments, and reviewing lecture notes.

THIS IS PER WEEK!

FULL-TIME STUDENTS need approximately 24-36 hours per week of study time to be successful!

Bonus Tip: Meet with an Advisor to evaluate and finalize your schedule prior to registration!