

FEMA to FCC Tutorial

In support of the Department of Homeland Security and FEMA goals, the FEMA Emergency Management Institute (EMI) offers self-paced online Independent Study (IS) courses free of charge to individuals with emergency management responsibilities.

As a proud FEMA partner, Frederick Community College (FCC) awards college credit to individuals upon successful completion of FEMA IS courses meeting college rigor. Course credits may be applied toward an academic credential including an Emergency Management degree, Certificate, or Letter of Recognition and often satisfy professional development requirements set by various employers, departments and agencies.

CONVERTING FEMA IS COURSES TO COLLEGE CREDIT

1. Review FCC Semester Date Information below

- Students are responsible for confirming that college credit will be received within the desired academic semester

2. Complete FEMA-EMI-IS program courses at training.fema.gov/is/crslist.aspx

- Prior to enrollment, ensure that program requirements align with desired student outcomes
- Select courses that are available for college credit
- Questions? Contact FEMA at 301-447-1200 or email emstudy@jacobs.com

3. Convert coursework and order college credit at www.emstudy.com

- Credit conversion cost is \$88 per credit (effective 5/1/17)
- Orders are submitted to FCC on the student's behalf
- Questions? Contact FEMA at 301-447-1200 or email emstudy@jacobs.com

4. Receive an FCC transcript reflecting college credit

- A student record is created and/or updated with courses posted as one (1) college credit with a 'P' for Passing ('P' is equivalent to a grade of 'C' or better and does not factor into calculating a student's GPA).
- Two separate emails are sent to the student with processing/status updates: the first is sent upon receipt of the order and the second is sent when transcripts have been shipped
- Allow at least four weeks for processing – rush service is not available
- Questions? Contact FCC at 301-624-2854 or [by email](#).

SEMESTER DATES AND ORDERING INFORMATION

Summer 2018 Semester (6/4/18 - 8/26/18)

Step 3 must be completed between 6/4/18 and 8/26/18 to receive credits within the 2018 summer semester

Spring 2018 Semester (1/29/18-6/3/18)

Step 3 must have been completed between 1/29/18 and 6/3/18 to receive credits within the 2018 spring semester.

Fall 2017 Semester (8/21/17-1/28/18)

Step 3 must have been completed between 8/21/17 and 1/28/18 to receive credits within the 2017 fall semester.