



FINANCIAL AID OFFICE

7932 OPOSSUMTOWN PIKE • FREDERICK, MD • 21702 • (301) 846-2620

# Unusual Enrollment History Appeal

Student's Last Name	Student's First Name	Student's FCC ID#

**Unusual Enrollment History:** The Financial Aid Committee has reviewed your Enrollment History Verification Form and has determined that you cannot be granted financial aid eligibility. You have the right to appeal by doing the following:

1. Complete 6 credits at FCC at your own expense (this is a requirement set by the Department of Education).
2. After step 1 is documented on your FCC transcript, complete this form and attach a typed or legibly written explanation of why you enrolled in multiple schools and received a financial aid credits without successfully completing coursework. You should address all schools attended during the last four award years and attach any documentation that can support your case.
3. Submit all of the above to the Financial Aid Office. **Incomplete appeal packets will be denied.**

What degree program is this appeal intended to support? \_\_\_\_\_

*(Note: You must ensure that this is the degree program currently listed in PeopleSoft. If a program change is needed, submit that to the WRC **before** turning in your appeal.)*

**REQUIRED – Read and initial next to each statement listed below:**

Initials	Terms of Agreement
	My appeal will be reviewed by a committee, and I will be notified of the decision to approve or deny my appeal via FCC student email. (Generally 2-3 weeks after submission of appeal, but can be more during peak processing times.)
	I understand that submission of an appeal is no guarantee that it will be granted, and that I am responsible for making payments for my classes or dropping classes prior to the refund period.
	Financial Aid will only cover courses that are required for my degree/certificate at FCC. If I am only taking classes needed to transfer that are not required for my program at FCC, my appeal will be denied.
	My appeal must prove (with statement and documentation) that I had extenuating circumstances that prevented me from being successful. If my appeal only indicates I have made choices that led to my suspension, my appeal will be denied.

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Date**