



OFFICE OF FINANCIAL AID

7932 OPOSSUMTOWN PIKE • FREDERICK, MD • 21702 • (301) 846-2620 • FAX (301) 624-2886

## 2018-2019 High School Completion Verification Worksheet

Student's Last Name	Student's First Name	Student's FCC ID#

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review. You are required to provide documentation to verify your high school completion.

**If the required documentation is not submitted, FCC will not be able to determine your financial aid eligibility.**

Please submit the appropriate documentation per your high school completion status:

- ☐ U.S. High School Diploma  
Submit a copy of your high school diploma or a copy of your final official high school transcript that shows the date you completed your secondary school education.
- ☐ (GED) General Educational Development  
Submit a copy of your General Educational Development (GED) certificate.
- ☐ Home Schooled  
Submit a transcript (or the equivalent), signed by the parent or guardian, that lists the secondary school courses completed by the student and documents the successful completion of a state approved secondary school education program. Frederick County residents must get a letter from the home school monitor for FCPS to verify Maryland requirements have been met unless the school is listed on Maryland's approved non-public school list.
- ☐ Foreign High School Diploma  
Have your transcript evaluated by a credentialing service listed below and send the official evaluation to our Welcome and Registration Center:
- The college recommends the use of WES (World Education Services) for the evaluation of your high school education completion.
    - For WES, your evaluation can be requested at [www.wes.org](http://www.wes.org). At a minimum, you must request the DOCUMENT-BY-DOCUMENT REPORT. However, if you have college credits, you may wish to request the course-by-course report.
  - We will also accept evaluations from other credentialing services provided that the credentialing service is a member of the National Association of Credentialing Evaluation Services.
- ☐ Other – Please contact the Financial Aid Office to determine what documentation is required.

If you are unable to provide required documentation, you are not eligible to receive federal student financial aid at this time. Please contact the Financial Aid Office at (301) 846-2620 if you would like to discuss your options or if you have any questions.

Frederick Community College prohibits discrimination against any person on the basis of age, ancestry, citizenship status, color, creed, ethnicity, gender identity and expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, sex, sexual orientation, or veteran status in its activities, admissions, educational programs, and employment.