

Frederick Community College

# Roadmap to Resilience & Recovery - Stage 4 Space Use Guidelines

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## Introduction

This guidance document provides practical application of strategies to mitigate the spread of COVID-19 at Frederick Community College Main Campus and Monroe Center. This guide outlines space use for [Stage 4 as outlined in the “Frederick Community College Roadmap to Resilience and Recovery”](#).

Frederick Community College follows the recommendations of the Frederick County Public Health Department and is taking the necessary steps to ensure the health and safety of the college community. This may result in safety protocols that are more robust than the current state or county guidelines.

## Important Ways to Mitigate the Spread of COVID-19 and its Variants

- Get a [COVID-19 vaccine](#) when it is available to you.
- [Wash your hands often](#) with soap and water. Use hand sanitizer if soap and water are not available.

## Essential Concepts and Definitions

- **Mask Wearing:** Wearing a face mask helps prevent the spread of droplets that can carry COVID-19, and reduce your exposure to the respiratory secretions of others.
- **Hygiene:** Washing your hands with soap or using anti-bacterial sanitizers helps eliminate COVID-19 from surfaces, reducing the spread of COVID-19 as well as personal risk. More information regarding hand hygiene can be found [here](#). More information can be found [here](#).
- **Vaccinations:** COVID-19 vaccines are effective at protecting you from getting sick. Based on what we know what is known about COVID-19 vaccines, people who have been fully vaccinated can start to do some things that they had stopped doing because of the pandemic. More information regarding vaccines can be found [here](#).

## College Mitigation Strategies

These strategies are put in place when faculty, staff, and students are on campus for the purpose of teaching and learning and follow the College 3R plan.

### Monitoring:

- Follow appropriate guidelines if a student, faculty, and / or staff member who was on campus is diagnosed with COVID-19

### Environmental Modifications:

- Provide signage to remind of proper handwashing/hygiene cues in bathrooms

### Instructional and Work Processes:

- Face masks are optional in on campus and Monroe Center Buildings
- Provide remote meeting options when possible
- Provide hand-sanitizer and space disinfecting materials in classroom/labs
- Encourage scheduled appointments for tutoring/learning support/meetings with faculty/staff/academic advisor when feasible

### Modified Instruction:

During the Frederick Community College Roadmap to Resilience and Recovery stages at FCC, face to face instructional formats have been altered in order to maintain social distancing requirements as specified by the local/ state health department and /or Governor. Fall 2021 formats include:

- 1) Traditional Online (ONL): This course is conducted entirely online. There are no required online real-time/synchronous sessions. Online courses are not self-paced, and students should be prepared to meet the deadlines as listed in the syllabus and the course.
  
- 2) Structured Remote Learning (SR): The course is conducted entirely online but have scheduled class times. Professors must hold at least one real-time virtual instructional session per week during the associated time. These sessions may include lecture, group discussions, review, or skills demonstrations. Virtual meetings must be outlined on the syllabus. Students may have difficulty attending virtual sessions. Therefore, all sessions will be recorded and made available to students unable to attend.
  
- 3) Hybrid Remote Learning (HYR): The course requires in-person and virtual participation. In addition to participating in real-time virtual sessions, students will be expected to come to main campus, clinical sites, or the Monroe Center for in-person class sessions during the scheduled time. In-person and real-time virtual session meeting dates will be designated on the syllabus. Students are expected to attend all in-person and real-time virtual sessions. Virtual sessions will be recorded and made available to students unable to attend. To expand possibilities for further interactions, faculty can choose to take advantage of the FLEX teaching option within the HYR format.
  
- 4) In Person Learning Courses will meet on campus in an in-person environment. Students are expected to attend all class sessions in-person. All college health and safety protocols will be observed while on campus.

## Roadmap to Resilience and Recovery Stage 4 Highlights

### Stage 4 (Revised July 2, 2021)

- Stage 4 to begin August 2, 2021
- Instruction will follow published class schedules.
- All employees return to the main campus and Monroe Center workspaces. All offices and College services are fully staffed on site.
- All buildings open according to published hours. See Comm Central for published hours.
- The Bess and Frank Gladhill Learning Commons, the Cougar Grille, the Carl and Norma Miller Children's Center, Bookstore, and the Student Center Game Room are open.
- Face coverings will be optional for all FCC faculty, staff, and students while on the main campus or at the Monroe Center.
- Physical distancing requirements will be lifted along with other restrictions in place in Governor Hogan's Executive Order 21-06-15-01. College facilities use will resume according to policies and procedures.

# Responding to Exposures or Confirmed COVID-19 Cases on Campus

## Institutions of Higher Education (IHE) Decision Tree



<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-ihe-response.html>

Define Close Contact: Close contact, as defined by the Frederick County Health Department, means someone who was within six feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from two days before illness onset (or, for asymptomatic patients, two days prior to test specimen collection) until the patient is isolated.

Responsibilities for communicating exposure or confirmed case

- [Student Guidelines](#)
- [Staff Guidelines](#)

## Space Use Recommendations

Instructional Spaces:

- Disinfecting materials will be included in instructional spaces for student and faculty use.

Offices (Staff, Faculty, Administration):

- Provide options for virtual participation in on-campus meetings.

Common Areas:

- All Public spaces will be cleaned as normal and sanitized with an electrostatic sprayer and an EPA approved disinfectant on a daily (M-F) basis. Sink, soap and towels are already provided and spray will be added. Per the CDC "When no people with confirmed or suspected COVID-19 are known to

have been in a space, [cleaning once a day is usually enough](#) to sufficiently remove virus that may be on surfaces and help maintain a healthy facility.”

- Student computers will have cleaning supplies nearby.