

# BUSINESS ADMINISTRATION



**Program Contact:**

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# Business Administration

*Business careers are very diverse, including marketing, general management, financial services, human resources, business consulting, international business, logistics, and project management. Business majors learn management, technology, and communications skills, enabling them to work in a changing global marketplace.*

## The Program

Students in the Business Administration A.A. degree program will take economics, accounting, basic business, computing, statistics, general education, and elective courses to prepare them for more advanced business studies upon transfer to a four-year college or university. This program also prepares students for entry level jobs or advancement in business prior to transfer. The Business Administration A.A. can be completed entirely online.

## Learning Outcomes

- Demonstrate competence discovering, applying, and thinking critically about basic business, accounting, and computing concepts and trends.
- Identify and analyze ethical issues in business.
- Communicate effectively using multiple communication methods (oral, written, graphic, and electronic).
- Demonstrate the ability to work effectively and cooperatively as part of a team/work group.

## Financial Assistance

Frederick Community College (FCC) provides a tuition payment plan for students who wish to spread payment over several months. Scholarship and loan assistance is available for eligible students. For complete scholarship information, contact Financial Aid.

## Transfer Note

Students can transfer the equivalent of 60 credits to any four-year institution in Maryland. To find more information about how credits will transfer from FCC to a state four-year institution visit [artsys.usmd.edu](http://artsys.usmd.edu) or contact Counseling & Advising at 301.846.2471.

FCC has articulation agreements with Mount St. Mary's University, the Universities at Shady Grove, and the University of Maryland University College, allowing students a seamless transfer experience. Students who plan to transfer should speak with an advisor or program manager from their chosen transfer institution before selecting elective courses.

**For more information on Business Administration:**

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## Growth Potential & Estimated Salaries

The median annual wage for business and financial occupations was \$68,350 in May 2018. Employment of business and financial operations occupations is projected to grow 10 percent from 2016 to 2026.

*(Source: Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, Business and Financial Occupations)*

## Faculty

In addition to highly qualified full-time faculty, the program utilizes local business professionals who teach on an adjunct basis in their area of education and expertise.

## View required course listings: [frederick.edu/businessadmin](http://frederick.edu/businessadmin)

Frederick Community College prohibits discrimination against any person on the basis of age, ancestry, citizenship status, color, creed, ethnicity, gender identity and expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, sex, sexual orientation, or veteran status in its activities, admissions, educational programs, and employment.

Frederick Community College makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. If you have accommodation needs or questions, please call 301.846.2408. To request a sign language interpreter, please visit <http://fcc-interpreting.genbook.com>. If you have interpreting related questions, please email [Interpreting@frederick.edu](mailto:Interpreting@frederick.edu). Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. To guarantee accommodations, requests must be made at least five workdays in advance of a scheduled event. If your request pertains to accessible transportation for a College-sponsored trip, please submit your request at least 21 calendar days in advance. Requests made less than 21 calendar days in advance may not be able to be guaranteed.

Gainful employment information is available at [www.frederick.edu/GE](http://www.frederick.edu/GE).

