



FCC Dual Enrollment: Early College

Application Packet

Application Steps:

**Please initial next to each step when completed.
Only completed packets will be accepted.**

- _____ Attend an Early College Open House or Information Session
- _____ Review qualifications and requirements
- _____ Schedule a meeting with your high school counselor if interested in the program
- _____ Apply to FCC at www.frederick.edu/apply—*expect a Welcome Letter in the U.S. mail about a week after applying*
- _____ Complete Early College Application Packet (DUE DATE: APRIL 1, 2020)

***Submit completed packet to the
Welcome Center in Jefferson Hall on the FCC Main Campus***

***or via U.S. mail:
Dual Enrollment Office
7932 Opossumtown Pike
Frederick, MD 21702***

Note: Upon review of your Application Packet, an Early College Admissions Interview may be scheduled through your high school and FCC. You will then be notified of your acceptance to the Early College program by end of May.

Frederick Community College prohibits discrimination against any person on the basis of age, ancestry, citizenship status, color, creed, ethnicity, gender identity and expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, sex, sexual orientation, or veteran status in its activities, admissions, educational programs, and employment.

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Required Additional Documents
(to be completed by a school counselor)

- Academic Placement:
 - Accuplacer Scores OR Exemptions (CCR Report)
- Official High School Transcript
- Copy of most recent Report Card
- Attendance Report



Program Eligibility

To qualify for entry into Early College, by the end of grade 10 students must:

- Be currently enrolled as a FCPS student
- Complete State Assessment Requirements for High School Graduation (passing scores for MISA, HSA, etc.)
- Meet College and Career Readiness standards for Dual Enrollment. Assessment scores (SAT, ACT, ACCUPLACER, MPAC, and more) determine college and career readiness. Scores required to enroll in college level, credit-bearing courses are:

	<u>English</u>	<u>Math</u>
ACCUPLACER	Reading: 253 Writing: 263	Quantitative Reasoning, Algebra, and Statistics: 263
ACT	Average score of Reading and Writing Tests: 21	21
AP Exam	English Lang/Comp or Lit/Comp: 3 or higher	Calculus AB or BC: 3 or higher
FCPS Course	English 12 Portfolio	Algebra II or higher within the past two years: A or B or Intermediate Transitional Algebra experience
MCAP	English 10 or 11: 4 or 5	Algebra II or Geometry: 4 or 5
SAT	Evidence-Based Reading & Writing: 480	530

- Have completed a minimum of 16 high school graduation credits
 - **Required:** two credits each of high school English, math, science, and social studies, including English 10, Algebra 1, Biology, and Government
 - **Strongly Recommended:** Math through Algebra 2; a third high school lab science credit (usually either Chemistry or Environmental Science); completion of fine arts, physical education, health, technology education, financial literacy, and “Completer” (e.g. two years of the same World Language) credits
- Have a minimum 2.0 cumulative unweighted GPA (3.0 or higher preferred)
- Complete an Early College Application Packet and interview process



Early College Application & Contract

Applicant Information

Student Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Name of High School: _____

Student Expectations and Consent

(Please INITIAL to indicate that you have read and understand each statement.)

_____ I give my consent for FCPS to share the information provided herein with the necessary departments of FCC for the purpose of registration in the Early College program.

_____ I give FCC permission to release information to my high school which may include placement test scores, course registration, grades, and attendance records.

_____ I understand that I am enrolling in the Early College program where rules, federal and state laws, and individual student maturity and responsibility are different from being in a high school environment.

_____ I understand that if I do not perform up to the Early College program requirements, FCC and FCPS may recommend that I return to my high school.

_____ I understand that I will engage exclusively with college-level course content and will participate in a mandatory transition course (one college credit) at FCC during the summer prior to my first Fall semester.

_____ I understand that I am responsible for my own attendance and there is no required check-in on campus; however, attendance reports are required by instructors on campus every semester.

_____ I understand that I will need to access FCC course websites and will benefit from having a computer and internet access at home and may utilize FCC open computer labs or the Learning Commons during regular operating hours if I do not have access to a computer at home.

_____ I understand that, as an Early College student, I will be held to the same conduct standards as FCC students and FCPS students, and that students in violation of these standards may be subject to discipline at either or both institutions.



Early College Application & Contract (cont.)

Applicant Information

FARM Status Verified by School Staff: _____
Printed Name / Initials / Date

Tuition is waived for students who are eligible for Free and Reduced Meals

Student Signature:

Date: _____

Parent/Guardian Signature:

Date: _____

High School Principal or Designee:

Date: _____



Emergency Contact Information

Emergency Contact Information

Student Name: _____ Date: _____
Last First M.I.

Contact Name:	Relationship:	Phone Number:
_____	_____	_____ Cell _____ Home _____ Work
_____	_____	_____ Cell _____ Home _____ Work



Educational Support Services

Statement of Eligibility for Educational Support Services

The **Services for Students with Disabilities (SSD) office** at FCC assists and supports eligible students with disabilities. Student services may include academic advising, individualized accommodation plans, transition coaching, as well as workshops and programs. Students will be empowered to become self-advocates in order to achieve individual success at FCC and beyond. The SSD office provides community outreach and collaborates with agencies and resources to meet the diverse needs of students with disabilities.

1. Do you currently receive special education services? Yes No
 - a. If yes, and if you wish to request services in this Early College program, you may be required to provide copies of the following documents to the **FCC Services for Students with Disabilities (SSD) office**:
 - Current Individualized Education Program Report
 - Initial IEP report
 - Additional or recent reports/evaluations or supporting documentation of disability

2. Do you currently receive accommodation services through a 504 Plan? Yes No
 - a. If yes, and if you wish to request services in this Early College program, you may be required to provide copies of the following documents to the **FCC Services for Students with Disabilities (SSD) office**:
 - Initial Section 504 Evaluation Report
 - Current 504 Accommodation Plan
 - Additional or recent reports/evaluations or supporting documentation of disability

Location and Phone: Annapolis Hall Suite 105; 301-846-2408; DisabilityServices@frederick.edu;
VP 301.624.2778

- I understand that FCC post-secondary accommodations may be different than those provided by FCPS.
- I understand that disclosure of the need for accommodations **will not** be an evaluative measure for acceptance into the Early College program.

Student Signature:

Date:

Parent/Guardian Signature:

Date:

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School Counselor Recommendation

School Counselor Recommendation Form

Student Name: _____

Counselor Name: _____

High School: _____

Please provide the required documents listed below and include them in the applicant's Early College Application Packet.

High School Transcript

Most recent report card

College & Career Readiness Exemption Information
(Accuplacer, SAT, ACT, MPAC)

Please respond to the following:

Student's attendance record: _____% Comments (optional) _____

Does this student receive any accommodations (IEP/504 plan)?:

Yes

No

How would you recommend this applicant for the Early College program?

Highly recommend

Recommend

Recommend with reservations

Do not recommend

Please provide additional comments if not recommended or recommended with reservations:

Please have the Early College Coordinator contact me regarding this applicant.

Counselor Name (print)

Counselor Signature

Date



High School Teacher Recommendation #1

(English, Social Studies, Science, or Math Teacher)

Teacher Recommendation Form

Please complete this form and return it to the student's high school counselor.

Student Name: _____ Grade Taught: _____

High School: _____

Teacher Name (print): _____ Subject(s): _____

How would you recommend this applicant for the Early College program?

Highly recommend Recommend Recommend with reservations Do not recommend

Please <input checked="" type="checkbox"/> appropriate box	Below Average	Average	Excellent	Outstanding
Academic Performance				
Writing Skills				
Time Management Skills				
Critical/Analytical Thinking				
Communication Skills				
Organizational Skills				
Study Skills				
College Readiness				
Problem-Solving				
Maturity				
Goal-oriented				
Perseverance				

Please provide additional comments if not recommended or recommended with reservations:

Teacher Name (print)

Teacher Signature

Date



High School Teacher Recommendation #2

(Teacher of any discipline)

Teacher Recommendation Form

Please complete this form and return it to the student's high school counselor.

Student Name: _____ Grade Taught: _____

High School: _____

Teacher Name (print): _____ Subject(s): _____

How would you recommend this applicant for the Early College program?

Highly recommend Recommend Recommend with reservations Do not recommend

Please <input checked="" type="checkbox"/> appropriate box	Below Average	Average	Excellent	Outstanding
Academic Performance				
Writing Skills				
Time Management Skills				
Critical/Analytical Thinking				
Communication Skills				
Organizational Skills				
Study Skills				
College Readiness				
Problem-Solving				
Maturity				
Goal-oriented				
Perseverance				

Please provide additional comments if not recommended or recommended with reservations:

Teacher Name (print)

Teacher Signature

Date