



**BOARD OF TRUSTEES**  
**Wednesday, September 12, 2018 – 7:00 p.m.**  
**Chris T. Matthews Board Room – A201**

**1. Call to Order**

**2. Approval of Minutes: August 15, 2018 (Board Conversation & Regular Meeting)**

**3. President/College Reports**

*President Burmaster*

**4. Information/Discussion Items**

\* A. FY19 Updates to the IT Strategic Plan

*Joseph McCormick*

\* B. MHEC Mission Statement Review

*Gerald Boyd*

C. Overview of the Mid-Atlantic Center for Emergency Management (MACEM)

*Kathy Francis*

**5. Action Items**

\* A. Approval of Grant-Funded Sole Source Procurement: Contract with Tidal Basin Government Consulting, LLC in an amount not to exceed \$498,700.00 for Consulting Services (Focus Area 1: Housing) related to the FEMA National Training and Education Division (NTED), Continuing Training Grants (CTG) Program (contingent upon award to FCC)

*Dr. Tony Hawkins  
& Kathy Francis*

\* B. Approval of Grant-Funded Sole Source Procurement: Contract with Tidal Basin Government Consulting, LLC in an amount not to exceed \$683,200.00 for Consulting Services (Focus Area 3: Economic Recovery) related to the FEMA National Training and Education Division (NTED), Continuing Training Grants (CTG) Program (contingent upon award to FCC)

*Dr. Tony Hawkins  
& Kathy Francis*

\* C. Approval of the 2018 Performance Accountability Report to MHEC

*Gerald Boyd &  
Dr. Gohar Farahani*

\* D. Approval of Award Recommendation – RFB #19-FS-01 Executive Search Services to RH Perry and Associates in the amount of \$48,000.00

*Dana McDonald*

\* E. Approval of Piggyback Contract with Microsoft for State and Local Government – Premier Support Services in the amount of \$44,436.00; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #U8720739

*Joseph McCormick*

**6. Trustee Comments**

**7. Adjournment**

- NEXT MEETING:**     **Wednesday – October 17, 2018**
- **6:00-7:00 p.m. – Board Conversation & Dinner – A201**
  - **7:00 p.m. – Regular Monthly FCC Board Meeting – A201**

*Frederick Community College makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. If you have accommodation needs or questions, please call 301-846-2408. To request a sign language interpreter, please visit <http://fcc-interpreting.genbook.com>. If you have interpreting related questions, please email [Interpreting@frederick.edu](mailto:Interpreting@frederick.edu). Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. To guarantee accommodations, requests must be made at least five workdays in advance of a scheduled event.*