



BOARD OF TRUSTEES
Wednesday, May 16, 2018
Chris T. Matthews Board Room – A201

6:00 – 7:00 p.m. – Board Conversation & Dinner – A201

Strategic Advisory Team Progress Reports

- Develop a 5-year Academic Master Plan that establishes Academic Affairs Team goals and priorities, guides program development and review, integrates facilities management, and identifies future initiatives (Dr. Alanka Brown, Dr. Jacob Ashby, and Dr. Brian Stipelman)
- Implement a new Enrollment Services Center in Jefferson Hall which utilizes best practices in delivery of student services to maximize recruitment, access, affordability, and student success (Laura Mears)
- Establish career and technical pathways for high school students to FCC certificates and industry credentials that lead to employment (Beth Duffy and Andrew McClain)
- Optimize the partnership among Frederick County Workforce Services, WIOA partners, and FCC to create a more efficient local and regional workforce development system (Patricia Meyer and Kim Duncan)
- Develop a 5-year College IT Strategic Plan which addresses hardware, software, and infrastructure needs to ensure optimal functionality within resource allocation (Adam Reno)
- Develop a comprehensive plan for emergency preparedness, crisis management, and continuity of operations which incorporates the use of best practices and training for all of the College community (Chris Sasse)
- Implement a sustainable business model in College auxiliaries which serves student and College needs (Peter Lee)

7:00 p.m. – Regular Monthly Meeting – A201

1. Call to Order

2. Approval of Minutes: April 18, 2018 (Board Conversation & Regular Meeting)

3. President/College Reports

President Burmaster

4. Information/Discussion Items

- * A. Marketing Update

*Michael Baisey
& Gerald Boyd*

5. Action Items

- A. Appointment of Board Nominating Committee

Chair Bufter

- * B. Approval of FY 2019 Operating Budget, Tuition and Fee Schedule, Capital Budget, and Salary/Wage Scales *Dana McDonald*
- * C. Approval of FY 2019 Auxiliary Enterprise Budgets *Dana McDonald*
- * D. Approval of Piggyback Contract with Waste Management of Maryland, Inc. for Trash Disposal Removal Services; Piggyback of the State of Maryland Contract #BPO001B8400009 for Trash/Garbage Removal and Disposal Services *John Wichser*
- * E. Approval of Piggyback Contract with Dell, Inc. for Administrative Computers in the amount of \$145,434.26; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #UMD-972016 *Joseph McCormick*
- * F. Approval of Substantive Revisions to the Use of Technology Policy and Procedures *Joseph McCormick*
- * G. Approval of Substantive Revisions to the Sick Leave Bank Policy and Procedures *Dr. Kenneth Urban*
- * H. Approval of Revisions to the Frederick Community College Foundation, Inc. Bylaws *Deborah Powell*
- * I. Approval of Revisions to Agreement Between Frederick Community College and the FCC Foundation, Inc. *Deborah Powell*

6. Trustee Comments

7. Adjournment

8. Closed Session

Immediately following the Regular Monthly Meeting, the Board of Trustees will hold a public vote to meet in closed session in accordance with the Maryland Open Meetings Act, Section 3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; and Section 3-305(b)(7) to consult with legal counsel to obtain legal advice. The topics are: the performance evaluation of an employee; and to discuss a complaint.

NEXT MEETING: Wednesday – June 20, 2018

- **6:00-7:00 p.m. – Board Conversation & Dinner – A201**
- **7:00 p.m. – Regular Monthly FCC Board Meeting – A201**

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