



**BOARD OF TRUSTEES**  
**Wednesday, April 18, 2018**  
**Chris T. Matthews Board Room – A201**

**6:00 – 7:00 p.m. – Board Conversation & Dinner – A201**

- *Open Educational Resources – Dr. Kelly Trigger, Dr. Karen Wilson, Jessica Young, Dr. Tony Hawkins, and Dana McDonald*
- *Facilities Plan/Capital Projects Update – John Wichser and John Anzinger*

**7:00 p.m. – Regular Monthly Meeting – A201**

**1. Call to Order**

**2. Approval of Minutes: February 21, 2018 (Board Conversation & Regular Meeting)**

**3. President/College Reports**

*President Burmaster*

**4. Information/Discussion Items**

- \* A. Information Security Response Procedures *Joseph McCormick*
- \* B. FCC Internship Program Update *Dr. Alanka Brown & Kristi Waters*
- \* C. Quarterly Financial Report – Period Ending 3/31/2018 *Dana McDonald*
- \* D. FCC Foundation, Inc. Annual Report *Deborah Powell*

**5. Action Items**

- \* A. Approval of Frederick Community College 2019-2020 Calendar *Evan Evans*
- \* B. Approval of Award Recommendation – RFB #18-IT-04, Redundant Power Supplies for HP 5130 Switches to Convergence Technology Consulting LLC in the amount of \$42,184.00 *Joseph McCormick*
- \* C. Approval of Piggyback Contract with Dell, Inc. for Instructional Computers in the amount of \$86,520.07; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #UMD-972016 *Joseph McCormick*
- \* D. Approval of Renewal of Contract for Professional Auditing Services *Dana McDonald*
- \*\* E. Approval of Renewal of FY 2019 Group Health, Prescription Drug, Dental, and Vision Insurance to Cigna and Employer/Employee Contributions *Dana McDonald*
- \* F. Approval of Award Recommendation – RFP #18-FS-02, Insurance Broker Services, Property and Casualty Program *Dana McDonald*
- \* G. Approval of FY 2019 Tuition Rates for the Carl and Norma Miller Children’s Center *Dana McDonald*

\*Backup documentation is available for this agenda item in the meeting packet.

\*\*Backup documentation will be provided prior to the meeting.

- \* H. Approval of Award Recommendation – RFB #18-FP-12 Braddock Hall A/B and B/C Knuckle Restroom Renovations to GRC General Contractor Inc. in the amount of \$276,864.00 *John Wichser*
- \* I. Approval of Award Recommendation – RFB #18-FP-11 Catoctin Hall CIS Renovation to CCS, Inc. in the amount of \$194,081.00 *John Wichser*
- \* J. Approval of Award Recommendation – RFP #18-FP-15 for Architectural/Engineering Services for Building E Renovation/Addition to Murphy & Dittenhafer, Inc. in the amount of \$459,490.00 *John Wichser*
- \* K. Approval of Award Recommendation – RFP #18-FP-16 Construction Manager at-Risk with Guaranteed Maximum Price for Building E Renovation/Addition to Turner Construction Company in the amount of \$941,667.00 *John Wichser*
- \* L. Approval of Piggyback Contract with WGL Energy Services, Inc.; Piggyback of Frederick County Public Schools Contract #18MISC4 for Natural Gas Supply *John Wichser*

## 6. Trustee Comments

## 7. Adjournment

## 8. Closed Session

Immediately following the Regular Monthly Meeting, the Board of Trustees will hold a public vote to meet in closed session in accordance with the Maryland Open Meetings Act, Section 3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; and Section 3-305(b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter. The topics to be discussed are: the performance evaluation of an employee; and review and approval of closed session minutes from May 17, 2017 pursuant to Section 3-306(c)(3)(ii) of the General Provisions Article of the Maryland Annotated Code.

### **NEXT MEETING: Wednesday – May 16, 2018**

- **6:00-7:00 p.m. – Board Conversation & Dinner – A201**
- **7:00 p.m. – Regular Monthly FCC Board Meeting – A201**

*Frederick Community College makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. If you have accommodation needs or questions, please call 301-846-2408. To request a sign language interpreter, please visit <http://fcc-interpreting.genbook.com>. If you have interpreting related questions, please email [Interpreting@frederick.edu](mailto:Interpreting@frederick.edu). Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. To guarantee accommodations, requests must be made at least five workdays in advance of a scheduled event.*

\*Backup documentation is available for this agenda item in the meeting packet.

\*\*Backup documentation will be provided prior to the meeting.