



Frederick Community College

BOARD OF TRUSTEES
Wednesday, June 19, 2019

Chris T. Matthews Board Room – A201

6:00 – Board Conversation & Dinner

- FY 2020 Board Conversation Recommendations

6:30 p.m. – Regular Monthly Meeting

1. Call to Order

2. Approval of Minutes: May 15, 2019 (Board Conversation & Regular Meeting)

3. Public Presentation – Reading of Resolution for Trustee Debra S. Borden

4. President/College Reports

President Burmaster

5. Information/Discussion Items

- * A. Schedule of Board Meetings for 2020

President Burmaster

- * B. Annual Update on Hardware and Software Maintenance Renewals

Joseph McCormick

- * C. Overview of National Science Foundation Grant, STEM Scholars Program

*Dr. Brian Stipelman
and Pamela Dubitsky*

- * D. Overview of Capacity Building Program for U.S. Study Abroad

Dr. Beth Douthirt-Cohen

6. Action Items

- * A. Board Nominating Committee Report and Election of Board Officers

*Trustee Diaz and
Trustee Fearnow*

- * B. Approval of FY 2020 Operating Budget, Tuition and Fee Schedule, Capital Budget, and Salary/Wage Scales

Dana McDonald

- * C. Approval of FY 2020 Auxiliary Enterprise Budgets

Dana McDonald

- * D. Approval of Renewal Premiums – Property Coverage to Affiliated FM for a cost of \$63,735 and Casualty Insurance to Utica National for a cost of \$139,313, totaling \$203,048 for FY 2020

Dana McDonald

- * E. Approval of Renewal of Contract for American Sign Language (ASL) Interpreting Services

Jerry Haynes

- * F. Approval of Substantive Revisions to the Auxiliary Benefits Policy and Procedures

Melissa Bard

- * G. Approval of the Annual Update for the 2019-2020 Employee Handbook with Faculty Addendum *Melissa Bard and
Dr. Tony Hawkins*
- * H. Approval of Sole Source Procurement: Lyris for Maryland Digital Library Subscription in the amount of \$29,506 *Dr. Tony Hawkins*
- * I. Approval of Frederick Community College Diversity, Equity, and Inclusion Strategic Plan 2019-2024 *Dr. Tony Hawkins,
Dr. Beth Douthirt-Cohen,
Chianti Blackmon,
Dr. Kathy Brooks, and
Kelli Ackiewicz*
- * J. Approval of Award Recommendation – RFP #19-FP-18 for Architectural/Engineering Services for Building L Renovation/Addition Project to Design Collective in the amount of \$763,821 *Eric Shuler*
- * K. Approval of Award Recommendation – RFP #19-FP-19 for Construction Manager at Risk with Guaranteed Maximum Price (GMP) Services, Building L Renovation/Addition Project to Keller Construction in the amount of \$1,685,500 *Eric Shuler*
- * L. Approval of Piggyback Contract with Daly Computers for HP Managed Print Services; Piggyback of the Virginia Information Technology Agency (VITA) Contract #VA-130405, Printing Devices and Managed Print Services *Joseph McCormick*
- * M. Approval of Piggyback Contract with Marco for Copy Center – Managed Print Services; Piggyback of the Association of Education Purchasing Agencies (AEPA) Contract #017-B, Copiers-MFPs-Printers *Joseph McCormick*

7. Trustee Comments

8. Adjournment

NEXT MEETINGS: **Saturday – July 20, 2019**

- ***10:00 a.m. – 2:00 p.m. – Board Retreat – H111***

Wednesday – August 21, 2019

- ***6:00-7:00 p.m. – Board Conversation & Dinner – A201***
- ***7:00 p.m. – Regular Monthly FCC Board Meeting – A201***

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*Backup documentation is available for this agenda item in the meeting packet.