

#### Guided Pathway to Success (GPS)

Suggested schedules map your path to degree completion.

**Full-time student:** Follow the green semester blocks in order.

**Part-time student:** Follow the blue course sequence at your own pace.

**Students should meet with an advisor each semester** to carefully select and sequence courses based on their specific academic goals and interests. Visit Jefferson Hall or call 301.846.2471 for advising.

Students who require developmental English or Math coursework will need additional semesters to complete their certificate. Summer and January term classes may help students to make faster progress.



Take this course within the first 24 credits.



Milestone course – take within recommend credit range to stay on track for completion.



This course is offered in the fall semester only.



This course is offered in the spring semester only.

### 1 Recommended First Semester

1	Departmental Requirement	BMGT 103 - Introduction to Business		1 credit
2	Departmental Requirement	HCTI 101 - Sanitation and Food Safety	✓	3 credit
3	Departmental Requirement	HCTI 150 - Introduction to Hospitality Management (7 1/2 week course)*		3 credits
4	Departmental Requirement	HCTI 160 - Hospitality Operations (7 1/2 week course)*		3 credits

### 2 Recommended Second Semester

5	Departmental Requirement	ACCT 100 - Business Accounting		3 credits
6	Departmental Requirement	HCTI 155 - Event Management (7 1/2 week course)*		3 credits
7	Departmental Requirement	HCTI 220 - Food and Beverage Operations (7 1/2 week course)*	✓	3 credits
8	Departmental Requirement	BMGT 223 - Human Resource Management		3 credits

### 3 Recommended Third Semester

9	Departmental Requirement	BMGT 227 - Principles of Management		3 credits
10	Departmental Requirement	HCTI 170-Introduction to the Tourism Industry (7 1/2 week course)*		3 credits
11	Departmental Requirement	HCTI 230-Restaurant Production and Service		4 credits
12	Departmental Requirement	HCTI 255-Applied Hospitality Management (7 1/2 week course)*	✓	3 credit
13	Departmental Requirement	HCTI 265-HCTI Practicum		1 credit

\*Denotes courses that run for 7 1/2 weeks. When two 7 1/2 week courses are listed in the same semester, one is taken the 1st 7 1/2 weeks, the other is taken the 2nd 7 1/2 weeks – they are not taken at the same time.

\*\*HCTI Practicum requires a minimum of 240 hours of work experience at approved site. It is recommended the practicum be completed during a summer term after the 2nd semester, but it may be completed anytime after the 2nd semester.