

Guided Pathway to Success (GPS)

Suggested schedules map your path to degree completion.

Full-time student: Follow the green semester blocks in order.

Part-time student: Follow the blue course sequence at your own pace.

Students should meet with an **advisor each semester** to carefully select and sequence courses based on their specific academic goals and interests. Visit Jefferson Hall or call 301.846.2471 (301.846.2625 TDD) for advising.

Students who require developmental English or Math coursework will need additional semesters to complete their certificate. Summer and January term classes may help students to make faster progress.

1 Recommended First Semester

1	EN 101 or BU 273	English Composition or Business Communications	3 credits
2	ACCT 101	Principles of Accounting I	3 credits
3	BU 103	Introduction to Business	3 credits
4	CIS 101	Information Systems and Technology	3 credits

2 Recommended Second Semester

5	BU 109	Entrepreneurship and Small Business Enterprise	3 credits
6	BU 225	Marketing	3 credits
7	BU 227	Principles of Management	3 credits
8	ACCT 111, BU 223, or BU 211	Microcomputer Software Apps: Computerized Accounting, or Human Resources or Business Law	3 credits