



BOARD OF TRUSTEES
Wednesday, August 25, 2021
Chris T. Matthews Board Room – A201

Call-in Option:

Phone Number: 301-715-8592 | Meeting ID: 831 5287 3346 | Passcode: 844513

4:30 p.m. – Board Conversation & Dinner

- *Board Conversation Recommendations*

5:30 p.m. – Regular Monthly Meeting

1. Call to Order

2. Establishment of Quorum

3. Approval of Minutes: June 16, 2021 (Regular Meeting)
July 21, 2021 (Board Retreat)

4. Chair's Report

Chair Lynch

- A. Search for the 11th President

5. Interim President's Report

Dr. Thomas Powell

- A. COVID-19 Vaccination Survey
- B. Meeting with the Frederick News-Post and Editorial
- C. Discussion of Key Objectives for Academic Year 2021-2022 (Draft)
- D. Health Indicators for FCC (Draft Review)
- E. Reorganization of the Finance/Human Resources Teams
- F. Food Services
- G. Annapolis Hall Renovations Update

6. Action Items

- * A. Approval of Revision to the Board of Trustees Bylaws
- * B. Approval of FCC Cultural Diversity Report – Annual Progress Report to the Maryland Higher Education Commission
- C. Approval of Juneteenth as a College Holiday

Chair Lynch

*Dr. Beth Douthirt-Cohen
& Dr. Tony Hawkins*

Dr. Thomas Powell

7. Information/Discussion Items

- * A. Quarterly Financial Report for the Period Ending June 30, 2021

Dr. Cathy Jones

8. Consent Items

- * A. Approval of Piggyback Contract with Honorlock for Online Proctoring Solution in the amount of \$45,500; Piggyback of the Pennsylvania's State System of Higher Education (PASSHE) Online Proctoring Solutions RFP #2020-COOP-LAV-45 through our partnership with OMNIA ***Dr. Tony Hawkins***
- * B. Approval of Piggyback Contract with Dell Inc. for the FCC Mid-Atlantic Center for Emergency Management and Public Safety Laptops in the amount of \$38,286.85; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #UMD-972016 ***Joseph McCormick***
- * C. Approval of Piggyback Contract with Premier Foodservice/US Foods for Food Products and Distribution Services; Piggyback through North Carolina State University Contract #42356 ***Dr. Cathy Jones***
- * D. Approval of Piggyback Contract with Davenport & Company LLC for Financial Advisory Services in the amount not to exceed \$75,060; Piggyback through Frederick County Maryland Contract Services Agreement No. 20-360 ***Dr. Cathy Jones***
- * E. Approval of Recommendation to Award Architectural and Engineering Consulting Services for Facilities Master Plan and Facilities Condition Assessment ***Lewis Godwin***

9. Trustee Comments

10. Closed Session

The Board of Trustees will hold a public vote to meet in closed session in accordance with the Maryland Open Meetings Act, Section 3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; and Section 3-305(b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter. The topics are: the characteristics and traits that are desired for the next president and the parameters for the presidential search process and timeline; and review and approval of closed session minutes from July 21, 2021 pursuant to Section 3-306(c)(3)(ii) of the General Provisions Article of the Maryland Annotated Code.

11. Adjournment

NEXT MEETING: **Wednesday – September 22, 2021**
▪ **4:30-5:30 p.m. – Board Conversation & Dinner – A201**
▪ **5:30 p.m. – Regular Monthly FCC Board Meeting – A201**

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