



**BOARD OF TRUSTEES
Regular Monthly Meeting
Wednesday, June 16, 2021 – 4:30 p.m.**

FCC Conference Center (E126AB)

Call-in Option:

Phone Number: 301-715-8592 | Meeting ID: 896 4291 1584 | Passcode: 094832

1. Call to Order

2. Approval of Minutes: May 19, 2021 (Regular Meeting)

3. Public Presentations - Reading of Resolution for Trustee Nick Diaz & Recognition of Outgoing Chair Dr. John Molesworth

President Burmaster

4. President/College Reports

President Burmaster

5. Information/Discussion Items

- * A. Schedule of Board Meetings for 2022

President Burmaster

- * B. Annual Update on Hardware and Software Maintenance Renewals

Joseph McCormick

6. Action Items

- * A. Board Nominating Committee Report and Election of Board Officers

*Chair Molesworth,
Trustee Miller,
and Trustee Diaz*

- * B. Approval of the Annual Update for the 2021-2022 Employee Handbook with Faculty Addendum

*Melissa Bard &
Dr. Tony Hawkins*

- * C. Approval of Renewal Premiums – Property Coverage to Affiliated FM and Casualty Insurance to Utica National for FY 2022

Dr. Cathy Jones

- * D. Approval of FY 2022 Operating Budget, Tuition and Fee Schedule, Capital Budget, and Salary/Wage Scales

Dr. Cathy Jones

- * E. Approval of FY 2022 Auxiliary Enterprise Budgets

Dr. Cathy Jones

- * F. Approval of Award Recommendation – RFB #21-FS-02 Book Store Automated Locker System to Breakwater Tech LLC for the amount of \$55,800

Dr. Cathy Jones

- * G. Approval of Award Recommendation – RFP #21-PR-01 Selection of Executive Search Services for President's Position to Academic Search, Inc. for the amount of \$72,500

Dr. Cathy Jones

- * H. Approval of Renewal of Contract for American Sign Language (ASL) Interpreting Services

Dr. Nora Clark

- * I. Approval of Award Recommendation – RFP #21-LS-01 Learning Support Consulting Services to MGT Consulting Group in the amount of \$108,150 ***Dr. Nora Clark***
- * J. Approval of Piggyback Contract with Daly Computers for HP Managed Print Services Contract Extension; Piggyback of the Virginia Information Technology Agency (VITA) Contract #VA-191121-DALY, Printing Devices and Managed Print Services, for HP Managed Print Services ***Joseph McCormick***
- * K. Approval of Sole Source with Innovative Interfaces for maintenance renewal of the Virtua/VTLS Circulation and Cataloging System in the amount of \$25,023.77 for FY 2022 ***Joseph McCormick***
- * L. Approval of the award of the Guaranteed Maximum Price (GMP) in the amount of \$11,646,776 to Keller Construction for the Building L Renovation project ***Lewis Godwin***
- * M. Approval of Award Recommendation – RFP #21-OP-01 Charter Bus Transportation Service to Wolf’s Bus Lines, Inc. in an amount not to exceed \$75,000, for the initial contract term of one year, from July 1, 2021 through June 30, 2022, and up to four (4) additional one-year renewal options under the same terms and conditions and as long as funds are available for this purpose ***Lewis Godwin***
- * N. Approval of Sole Source Procurement from Maryland Correctional Enterprises (MCE) for Furniture for the Building L Renovation Project in the amount of \$357,065 ***Lewis Godwin***

7. Trustee Comments

8. Adjournment

NEXT MEETINGS: Wednesday – July 21, 2021

- ***10:00 a.m. – 2:00 p.m. – Board Retreat***

Wednesday – August 25, 2021

- ***4:30 p.m. – Regular Monthly FCC Board Meeting***

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