



**BOARD OF TRUSTEES  
Regular Monthly Meeting  
Wednesday, April 21, 2021 – 4:30 p.m.**

**Phone Number: 301-715-8592 | Meeting ID: 841 1634 6064 | Passcode: 973989**

**Due to the COVID-19 public health emergency, the meeting will be held virtually.**

- 1. Call to Order**
- 2. Approval of Minutes: March 17, 2021 (Regular Meeting) and March 31, 2021 (Special Meeting)**
- 3. President/College Reports** *President Burmaster*
- 4. Information/Discussion Items**
  - \* A. Quarterly Financial Report – Period Ending 3/31/2021 *Dr. Cathy Jones*
  - \* B. Review of New College-Wide Orientation Platform *Dr. Nora Clark,  
Anne Scholl-Fiedler,  
and Jennifer Moxley*
  - \* C. FCC Logistics & Production Technology Program *Dr. Tony Hawkins*
  - \* D. Summer and Fall 2021 Learning Formats *Dr. Tony Hawkins*
- 5. Action Items**
  - A. Approval of Appointment of Interim President Beginning August 1, 2021 *Chair Molesworth*
  - \* B. Approval of Contract Renewal – Piggyback Contract with WGL Energy Services, Inc. for Natural Gas Supply; Piggyback of Frederick County Public Schools Contract #18MISC4, Natural Gas Supply *Lewis Godwin*
  - \* C. Approval of Piggyback Contract with Rippeon Equipment for a total cost of \$36,454.45; Piggyback of the Sourcewell Contract #062117 Utility Tractors and Mowers, for a Kubota F3990 Mower/Blower *Lewis Godwin*
  - \* D. Approval of Piggyback Contract with Proffitt & Associates Architects in the amount of \$36,557.50; Piggyback of the Frederick County Public Schools (FCPS) Contract #RFP 19A3 - AE Consultant Services; for Architectural Design Services for the Film/Video/Graphics Relocation/Renovation – Building F Project *Lewis Godwin*
  - \* E. Approval of Piggyback contract with Dell, Inc. for Administrative Computer Replacements in the amount of \$58,126.89; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #UMD-972016 *Joseph McCormick*

\* F. Approval of Piggyback Contract with Bluegrass Educational Technologies, Inc. for Festo NC3 Equipment, Commissioning, and Consulting Services for the new FCC Logistics & Production Technology program, not to exceed the amount of \$515,000.00 for Fiscal Years 2021 and 2022; Piggyback of the University of Virginia Contract UVA1972981

*Dr. Tony Hawkins*

\* G. Approval of Sole Source Procurement from Cytiva, Global Life Science Solutions USA for AKTA™ Go System and Accessories in the amount of \$48,133.14

*Dr. Tony Hawkins*

## 6. Trustee Comments

## 7. Adjournment

**NEXT MEETING:** **Wednesday – May 19, 2021**

▪ **4:30 p.m. – Regular Monthly FCC Board Meeting**

*Frederick Community College makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. If you have accommodation needs or questions, please call 301-846-2408. To request a sign language interpreter, please visit <http://fcc-interpreting.genbook.com>. If you have interpreting related questions, please email [Interpreting@frederick.edu](mailto:Interpreting@frederick.edu). Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. To guarantee accommodations, requests must be made at least five workdays in advance of a scheduled event.*