



Frederick Community College Policy

Section 6.00 General Policies	Policy Number	6.17
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Naming of Buildings, Spaces, and Programs	Procedure Number	6.17
	Board Approved	9/25/02
	Re-approved	4/20/05
	Revised	4/16/08

The Frederick Community College Board of Trustees shall approve the naming of College buildings, spaces, and programs upon recommendation by the College's President.

A Frederick Community College building, space, or program may be named in memory or honor of individuals, businesses, corporations, or organizations who or which have made significant and lasting contributions to Frederick Community College. These contributions may be in the form of either distinguished leadership and/or service to the College, substantial financial support to the College, significant contributions to the College community over an extended period of time, or some other factor valued by the College. The individual(s)/entity(ies) to be honored must have exhibited exemplary citizenship. In order to be eligible to be honored, employees and/or trustees shall not have, for a period of two years, been formally affiliated with the College as an employee and/or trustee. No person is eligible for naming rights while holding elective office.

For the purpose of naming a building for substantial financial support to the College, a donor's gift must be a minimum of \$2,000,000. Specific contribution levels required for consideration of placing a donors' name on a campus space or program will be established by the College's Facilities and Program Naming Committee in consultation with the College's President.