



## Frederick Community College Policy

Section 1.00 Board of Trustees - Bylaws	Policy Number	1.20
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Board of Trustees Public Information Act (PIA) Policy	Procedure Number	1.20
	Assigned to	Board
	Board Approved	01/15/14

The Board of Trustees recognizes that all persons are entitled to information regarding the affairs of the College and the office acts of those individuals who act as its trustees and employees.

### A. Inspection

1. It is the policy of the Board of Trustees to permit public records (as defined by State Law) to be available for inspection by any person at reasonable times, except as prohibited by law and except when inspection would result in an unwarranted invasion of the privacy of a person in interest. Persons requesting and entitled to information shall be granted access with a minimum of costs and time delays. In addition any action such as destruction, alteration, or concealment of a public record that would obstruct, influence, or impede an official investigation is prohibited.