



# Frederick Community College Policy

Section 1.00 Board of Trustees - Bylaws	Policy Number	1.10
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Board Composition, Terms of Office and Principles of Operation	Procedure Number	None
	Board Approved	5/16/01
	Revision Approved	11/19/08
	Revision Approved	3/18/09
	Revision Approved	11/18/09

- A. The Board of Trustees for Frederick Community College consists of seven members. Of the members:
  - 1. Each shall be a resident of Frederick County; and
  - 2. Each shall be appointed by the Governor, with the advice and consent of the Senate, for a term of five years from July 1 of the year the appointment is made and until a successor is appointed and qualifies.
- B. A member of the Board may not serve more than three consecutive five-year terms of office. In the event a member of the Board is appointed to complete an unexpired term of office, that person is eligible to complete that term and to be reappointed for two additional consecutive five-year terms.
- C. A member of the Frederick County Board of Education may not serve on the FCC Board of Trustees.
- D. Each member of the Board is entitled to \$500 a year for expenses as prescribed by the Annotated Code of Maryland.
- E. The Board of Trustees shall govern proactively rather than reactively. The Board shall stay adequately informed on relevant issues.
- F. Each member shall recognize his or her fiduciary responsibilities go beyond ensuring the fiscal health of the institution.
- G. The members of the Board of Trustees shall have legal authority only when the Board is in formal public session and when a quorum is present. A majority of the total Board membership represents a quorum.
- H. Official Board action is through a majority vote of members present at formal public sessions. If for unforeseen circumstances, a Board member cannot physically attend a meeting, the Board member may participate for the entire meeting by conference call, but may not cast a vote. Board members must be physically present to be considered in the determination of a quorum.
- I. An agenda for all regular meetings shall be published and made public in advance.
- J. Each Board of Trustee member may attend an annual retreat in September, or when determined by the Board, for purposes of professional Board member development.