

FINANCIAL AID ROADMAP

1. Complete the admissions process at Frederick Community College (FCC).

- You must be an admitted student enrolled in an eligible degree or certificate program in order to qualify for most types of federal and state financial aid. Programs offered through our Continuing Education (CE) Office are not eligible for Federal Student Aid (FSA), but may qualify for certain state aid programs.
- When applying to FCC, be sure to provide your Social Security Number, the exact spelling of your name as it appears on your Social Security card, and your correct date of birth. This allows us to link your Free Application for Federal Student Aid (FAFSA) to your account at FCC.

2. Complete the FAFSA every academic year by visiting www.studentaid.gov.

- Create an FSA ID – both the student and at least one parent (if student is dependent) must create their own FSA ID.
- Include the FCC school code (**002071**) and FCC will receive your FAFSA within 7-10 days.
- Use the Direct Data Exchange (DDX) to transfer tax data from the IRS to your FAFSA.
- Your FAFSA may be selected for verification, which means you will need to submit additional information. If additional information is required, it will be posted on your PeopleSoft To-Do list. Verification can take 4-6 weeks to complete after documents are submitted to Financial Aid, so it's important to submit your documents as soon as possible.
- After submitting required documents, monitor your myFCC email, PeopleSoft To Do List, and StudentForms account for updates.

3. **Maryland Residents:** Create a student login for the MDCAPS portal by visiting www.mhec.state.md.us.

You will need access to this portal in order to accept offered awards from the Maryland Higher Education Commission (MHEC).

- If you are a US Citizen or eligible non-citizen, you must submit your FAFSA by March 1 in order to be considered for most types of aid from the state of Maryland. The March 1 deadline does not apply to the Maryland Community College Promise Scholarship.
- If you do not qualify for the FAFSA due to your immigration status, you may still be eligible for aid from the state. You will need to complete the MHEC One App on MDCAPS.

4. Apply for FCC Foundation Scholarships by visiting <https://frederick.academicworks.com>.

- Fall application is available February 1 - June 15.
- Spring application is available October 1 - December 31.

5. Frederick County Residents: Apply for Community Foundation of Frederick County Scholarships.

- This application is available March 1 - March 31 of each year at www.frederickcountygive.org to all students regardless of citizenship status.

6. Review your estimated awards in PeopleSoft by selecting the “Financial Aid” tile.

- Financial aid awards are initially based off full-time (12 or more credit hours per semester) enrollment. If you are not full-time, your award may be prorated.
- FSA eligibility is only based on courses required for your declared degree or certificate at FCC.
- If your award is more than your tuition and fee charges, you may be able to charge your textbooks at the FCC Bookstore for a limited time (bookstore.frederick.edu) – you must sign authorization form on your To-Do list to consent to this.

7. Disbursements & Refunds

- Financial aid will be disbursed after attendance is verified in courses, which typically happens 3-5 weeks after the start of the semester. If you are only enrolled in late start courses your disbursement will be delayed until attendance is verified.
- Once funds are disbursed to the FCC student account, please allow up to 14 days to receive a refund.

**Contact the Financial Aid Office: frederick.edu/finaid
financialaid@frederick.edu • (p) 301.846.2620 (Option 1) • (f) 301.624.2886**

Frederick Community College (FCC) prohibits discrimination against any person on the basis of age, ancestry, citizenship status, color, creed, ethnicity, gender identity and expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, sex, sexual orientation, or veteran status in its activities, admissions, educational programs, and employment. Under the ADA and Section 504, FCC makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. For FCC employees needing accommodations, including interpreting, please email humanresources@frederick.edu. For students and others with accommodation needs or questions, please call 301.846.2408, or to request sign language interpreter services, please email interpreting@frederick.edu. Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. Requests must be made at least five workdays before a scheduled event to guarantee accommodations. If your request pertains to accessible transportation for a College-sponsored trip, please submit your request at least 21 calendar days in advance. Requests made less than 21 calendar days in advance may not be able to be guaranteed.

