

Company Letterhead Required

LETTER OF INTENT

Date _____

Dear Frederick Community College,

On behalf of our Business/Organization _____,
I verify that I am an authorized representative and that the named student below is currently employed
and in good standing with our Company.

Employee/Student Name: _____

Semester _____

List of approved Courses and Fees:

Course Name	Course Number
_____	_____
_____	_____
_____	_____
_____	_____

Employee to Pay FCC

Employer to Pay FCC

Sincerely,