



**BOARD OF TRUSTEES  
Regular Monthly Meeting**

**Wednesday, June 14, 2023 – 4:30 p.m.  
H202/203 (Student Center)**

**In-Person Meeting for Trustees and Guests**

**Virtual Meeting for the Public**

**Zoom**

**<https://frederick-edu.zoom.us/j/85864808621?pwd=M3d3b2NzaE5aUnBjb3d1bmlTb0tSZz09>**

**Call-in Option:**

**Phone Number: 301-715-8592 | Meeting ID: 858 6480 8621 | Passcode: 306606**

- 1. Call to Order**
- 2. Establishment of Quorum**
- 3. Approval of Minutes: May 24, 2023 (Regular Meeting)**
- 4. Resolutions of Appreciation for Dr. April Miller, Ellis Barber, and Gary Fearnow**
- 5. President's Report** *President Cheek*
- 6. Consent Agenda**
  - \* A. Approval of Piggyback Contract with Daly Computers for HP Managed Print Services Contract Extension; Piggyback of the Virginia Information Technology Agency (VITA) Contract #VA-191121-DALY, Printing Devices and Managed Print Services, for HP Managed Print Services *Adam Reno*
  - \* B. Approval of Piggyback Contract with Dell Inc., for 75 Dell Optiplex Micro PCs, and 24 Dell monitors, in the amount of \$79,357.68; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #UMD-972016 *Adam Reno*
- 7. Information/Discussion Items**
  - \* A. FCC Foundation, Inc. Annual Report *Deborah Powell*
- 8. Action Items**
  - \* A. Board Nominating Committee Report and Election of Board Officers *President Cheek*
  - B. Appointment of Trustee Liaison to the FCC Foundation Board of Directors *Chair Kimberlin*
  - \* C. Schedule of Board Meetings for 2024 *Chair Kimberlin*

\*Backup documentation is available for this agenda item in the meeting packet.

- \* D. Approval of Revisions to the Board of Trustees Bylaws *Chair Kimberlin*
- \* E. Approval of Renewal Premiums – Property Coverage to Affiliated FM, Casualty Insurance to Utica National, Cyber Insurance to Tokio Marine, and International Insurance to ACE in the total amount of \$344,231 for FY 2024 *Amy Stake*
- \* F. Approval of FY 2024 Operating Budget, Capital Budget, and Salary/Wage Scales *Amy Stake*
- \* G. Approval of FY 2024 Auxiliary Enterprise Budgets *Amy Stake*
- \* H. Approval of Frederick Community College Facilities Master Plan 10-Year Update (2023 – 2033) *Lewis Godwin*
- \* I. Approval of FY 2024 Contract Renewal – Wolf’s Bus Lines for Charter Bus Transportation Service *Lewis Godwin*
- \* J. Approval of Revised Use of Facilities Fee Schedules *Lewis Godwin*
- \* K. Approval of Sole Source Procurement from Ellucian for CampusLogic Platform Financial Aid Software in the amount of \$96,988 *Dr. Benita Rashaw*

## 9. Trustee Comments

## 10. Closed Session

The Board of Trustees will hold a public vote to meet in closed session in accordance with the Maryland Open Meetings Act, Section 3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; Section 3-305(b)(7) to consult with counsel to obtain legal advice; Section 3-305(b)(9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations; and Section 3-305(b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter. The topics are: to discuss the evaluation of the President; to obtain legal advice related to potential unionization and collective bargaining strategy and potential positions; and review and approval of closed session minutes from May 24, 2023 pursuant to Section 3-306(c)(3)(ii) of the General Provisions Article of the Maryland Annotated Code.

## 11. Adjournment

### NEXT MEETINGS: Thursday & Friday – July 20-21, 2023

- *FCC Board Retreat*

### Wednesday – August 16, 2023

- *4:30 p.m. – Regular Monthly FCC Board Meeting*

*Frederick Community College makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. If you have accommodation needs or questions, please call 301-846-2408. To request a sign language interpreter or if you have questions related to interpreting services, please email [Interpreting@frederick.edu](mailto:Interpreting@frederick.edu) or call 301-846-2408. Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. To guarantee accommodations, requests must be made at least five workdays in advance of a scheduled event.*

\*Backup documentation is available for this agenda item in the meeting packet.