

**BOARD OF TRUSTEES
FREDERICK COMMUNITY COLLEGE**

March 9, 2024

Board Retreat

Chris T. Matthews Board Room (A201)

In attendance:

Trustees Carolyn Kimberlin, Chair; Tom Lynch, Vice Chair; Theodore Luck; Tracey McPherson; Dr. John Molesworth; and Dr. William Reid. Trustee Myrna Whitworth was unable to attend. Also present were President Dr. Annesa Payne Cheek, Secretary/Treasurer of the Board; Avis Boyd, Chief of Staff to the President; Edmund O’Meally, PK Law, College legal counsel; and Kari Melvin, Recording Secretary. Dr. Anne P. Davis, Provost and Vice President (VP) for Teaching, Learning and Student Success, was present for the closed session. Dr. Daniel Phelan, Facilitator, joined after the closed session.

Board Chair Kimberlin convened the retreat at 9:05 a.m.

Closed Session – At 9:06 a.m., the motion was made by Vice Chair Lynch to convene in closed session and approved 6-0-1 by the Board, with Trustee Whitworth absent.

This action was taken in accordance with Maryland’s Open Meetings Act, Section 3-305(b)(7) to consult with counsel to obtain legal advice; and Section 3-305(b)(9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations. Attending in person were: Trustees Carolyn Kimberlin, Chair; Tom Lynch, Vice Chair; Theodore Luck; Tracey McPherson; Dr. John Molesworth; and Dr. William Reid. Trustee Myrna Whitworth was unable to attend. Also attending in person were President Dr. Annesa Payne Cheek, Secretary/Treasurer of the Board; Avis Boyd, Chief of Staff to the President; Edmund O’Meally, PK Law, College legal counsel; Dr. Anne P. Davis, Provost and VP for Teaching, Learning and Student Success; and Kari Melvin, Recording Secretary.

The Board obtained legal advice on matters related to collective bargaining strategy and potential positions. No action was taken.

At 9:29 a.m., the motion was made by Trustee Molesworth to return to open session and approved 6-0-1 by the Board, with Trustee Whitworth absent.

Provost/VP Davis left, and Dr. Phelan joined.

Development of Board Policies – Dr. Phelan led the discussion and development of the following policies: Board Job Contributions and Access to Education.

The Board recessed at 10:30 a.m. and reconvened at 10:40 a.m.

Continued Development of Board Policies – Dr. Phelan led the discussion and development of the following policies: Board Linkage with External Organizations, Board Linkage with Ownership, and Board Planning Cycle and Agenda Control.

The draft policies will be reviewed at the March 20, 2024 regular meeting.

The retreat adjourned at 12:15 p.m.

**Dr. Annesa Payne Cheek
Secretary/Treasurer**

**Prepared by Kari Melvin
Office of the President
Frederick Community College**