



BOARD OF TRUSTEES
Wednesday, April 13, 2022
H202/203 (Student Center)

4:30 p.m. – Board Budget Work Session

5:30 p.m. – Regular Monthly Meeting

In-Person Meeting for Trustees and Guests

Virtual Meeting for the Public

Call-in Option:

Phone Number: 301-715-8592 | Meeting ID: 838 0959 0921 | Passcode: 729625

- 1. Call to Order**
- 2. Establishment of Quorum**
- 3. Approval of Minutes: March 9, 2022 (Board Conversation & Regular Meeting)**
- 4. Chair’s Report** *Chair Lynch*
 - A. ACCT Governance Leadership Institute
 - B. July Board Retreat
- 5. Interim President’s Report** *Dr. Thomas Powell*
 - A. The Daily Record Maryland’s 2022 Top 100 Women Honoree – Dr. Candice Baldwin
 - B. Spring Convocation & Celebration of Excellence
 - C. Modified Commencement
 - D. Athletics
- 6. Information/Discussion Items**
 - * A. Quarterly Financial Report – Period Ending 3/31/2022 *Amy Stake*
 - * B. Revisions to the Sick Leave Bank Policy and Procedures *Dr. Thomas Powell*
- 7. Action Items**
 - * A. Approval of Renewal of FY 2023 Group Health, Prescription Drug, Dental, and Vision Insurance to Aetna and Employer/Employee Contributions *Amy Stake & Diana Oliver*
 - * B. Approval of Piggyback Contract with Canteen, a subsidiary of Compass Group, USA, Inc. for College Dining Services in the amount of \$309,692; Piggyback of E&I Master Agreement Number CNR01404 *Dr. Thomas Powell & Fred Hockenberry*
 - * C. Approval of Sole Source from Burlington English for Blended Learning Software in the amount of \$52,800 *Dr. Tony Hawkins*
 - * D. Approval of Piggyback Contract with Daly for Network Switches to support the IT infrastructure replacement within the Linganore Hall Renovation and *Adam Reno*

*Backup documentation is available for this agenda item in the meeting packet.

**Backup added for Item 6A. Addition of Item 7K.

Construction Project in the amount of \$26,350; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #UMD-972016

- * E. Approval of Piggyback Contract with Sierra-Cedar for IT Professional Consulting Services – PeopleSoft not to exceed \$103,775; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #91372 *Adam Reno*
- * F. Approval of Piggyback Contract with Audio Video Group for Installation Services of College-provided Equipment in Catoctin Hall in the amount of \$34,909.00 as part of the Audio Video Technology Refresh Plan; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #TU-1901 *Adam Reno*
- * G. Approval of Sole Source Procurement from PeopleAdmin for PeopleSoft Applicant Tracking Software Renewal in the amount of \$25,969.59 *Diana Oliver*
- * H. Approval of Award Recommendation – RFB #22-OPS-04 Purchase of Two Mini Trucks for Plant Operations to Amperage LLC in the amount of \$35,400 *Lewis Godwin*
- * I. Approval of Piggyback Contract with Henley Construction Company Inc. for Construction Services for the STEM Learning Center Renovations (Braddock Hall) in the amount of \$192,000 plus a 10% contingency of \$19,200; Piggyback of the Frederick County Public Schools (FCPS) Contract #RFP 21MISC3 *Lewis Godwin*
- * J. Approval of Title IX Pregnant and Parenting Accommodations Policy and Procedures *Dr. Nora Clark*
- * K. Approval of Piggyback Contract with Hertrich Fleet Services, Inc. to Purchase a New 2021 Ford Escape SE Hybrid AWD Vehicle in the amount of \$29,644; Piggyback of the Howard County, Maryland Contract #4400003197 *Lewis Godwin*

8. Trustee Comments

9. Closed Session

The Board of Trustees will hold a public vote to meet in closed session in accordance with the Maryland Open Meetings Act, Section 3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; Section 3-305(b)(7) to consult with counsel to obtain legal advice; and Section 3-305(b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter. The topics are: evaluation of President Powell; to discuss the impact of contracted services on the employment of one or more specific individuals; and review and approval of closed session minutes from March 9, 2022 pursuant to Section 3-306(c)(3)(ii) of the General Provisions Article of the Maryland Annotated Code.

10. Adjournment

NEXT MEETING: Wednesday – May 25, 2022

- **4:30 p.m. – Board Conversation & Dinner**
- **5:30 p.m. – Regular Monthly FCC Board Meeting**

Frederick Community College makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. If you have accommodation needs or questions, please call 301-846-2408. To request a sign language interpreter or if you have questions related to interpreting services, please email Interpreting@frederick.edu or call 301-846-2408. Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. To guarantee accommodations, requests must be made at least five workdays in advance of a scheduled event.

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