



**BOARD OF TRUSTEES
Regular Monthly Meeting**

**Wednesday, February 21, 2024 – 4:30 p.m.
Conference Center (E126AB)**

Zoom Option:

<https://frederick-edu.zoom.us/j/89751230253?pwd=ZklFaEJjM2lBL1VQektMeFhkc2NUZz09>

Call-in Option:

Phone Number: 301-715-8592 | Meeting ID: 897 5123 0253 | Passcode: 179447

- 1. Call to Order**
- 2. Approval of Minutes: January 24, 2024 (Regular Meeting)**
- 3. Board & CEO Comments**
- 4. Consent Agenda**
 - * A. Approval of Recommendation to Award – RFB 24-CPPM-06 for Asphalt Sealing and Resurfacing to C. William Hetzer Inc. in the amount of \$375,290 plus a 10% contingency of \$37,529 to cover any potential unforeseen or hidden conditions, at a total project cost of \$412,819
 - * B. Approval of Recommendation to Award – RFP 24-FS-01 for Grants Consulting Services to Maximus US Services, Inc. in the amount of \$105,000
- 5. Information/Discussion Items**
 - * A. Schedule of Expenditures of Federal Awards Together with Reports of Independent Public Accountants (Single Audit Report) for the period ending June 30, 2023
 - * B. Fiscal year-to-date Financial Report through the quarter ending December 31, 2023
- 6. Action Items**
 - * A. Approval of One-Year Renewal Contract Renewal with SB & Company in the amount of \$38,000 for Professional Auditing Services for the College and the Foundation for FY 2024
 - * B. Approval of FY 2025 Proposed Operating Budget to be submitted to the County Executive
 - * C. Approval of Revised FY 2025 – FY 2030 Capital Improvement Program (CIP) and County Capital Budget Request
 - * D. Approval of Board-CEO Delegation Policy – Monitoring President Performance
 - * E. Approval of Executive Limitations Policy – Planning

*Backup documentation is available for this agenda item in the meeting packet.

- * F. Approval of Executive Limitations Policy – Land Use
- * G. Approval of Governance Process Policy – Global Governance Commitment
- * H. Approval of Governance Process Policy – Role of the Board Chair
- * I. Approval of Governance Process Policy – Role of the Vice Chair
- * J. Approval of Governance Process Policy – Board Code of Conduct

7. Closed Session

The Board of Trustees will hold a public vote to meet in closed session in accordance with the Maryland Open Meetings Act, Section 3-305(b)(7) to consult with counsel to obtain legal advice; Section 3-305(b)(9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations; and Section 3-305(b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter. The topics are: to obtain legal advice related to potential unionization and collective bargaining strategy and potential positions; and review and approval of closed session minutes from January 24, 2024 pursuant to Section 3-306(c)(3)(ii) of the General Provisions Article of the Maryland Annotated Code.

8. Adjournment

NEXT MEETINGS: **Saturday – March 9, 2024**

- **9:00 a.m. – Board Retreat**

Wednesday – March 20, 2024

- **4:30 p.m. – Regular Monthly FCC Board Meeting**

Under the ADA and Section 504, Frederick Community College (FCC) makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. For FCC employees needing accommodations, including interpreting, please email humanresources@frederick.edu. For students and others with accommodation needs or questions, please call 301-846-2408, or to request sign language interpreter services, please email Interpreting@frederick.edu. Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. Requests must be made at least five workdays before a scheduled event to guarantee accommodations.

*Backup documentation is available for this agenda item in the meeting packet.